

Replication Project Readiness Assessment

Directions

The application process for the Replication Projects consists of two parts. Part 1 consists of this assessment which helps you determine if your organization has completed the necessary preparation to participate in the Replication Projects. The assessment also determines which track (Capacity Building or Implementation) you should consider applying for. Wherever possible, if a potential applicant has not completed the necessary preparation to apply, a relevant TA provider is suggested for follow-up. Note: This assessment must be completed to proceed to Part 2 which includes the application.

Each section in the Readiness Assessment builds off the previous section.

- To apply for the Capacity Building Track, you will need to satisfy criteria for both Steps 1 and 2.
- To apply for the Implementation Track, you will need to satisfy criteria for Steps 1-3.

To get started, answer the questions in Step 1. If after completing the assessment, you find that you do not meet the criteria to apply for a Replication Project or do not meet the criteria for the specific Replication Project track you would like to be considered for, we recommend contacting us at evidence@amchp.org for additional support.

Step 1: Identify the Needs of the Community

This set of questions determines if you have identified a need in the community and developed a plan to address that need. Note: For additional questions/consideration to help you determine your readiness for Step 1, review the Need section of [NIRN's Hexagon Tool](#).

- Have you conducted a needs assessment to determine the needs of the community?
- Have you engaged relevant community members/stakeholders to begin planning how you will collectively address the needs you have identified?

Step 2: Explore Innovation Station Practices that Address the Needs Identified

This set of questions assesses if you have identified an Innovation Station practice to address the need(s) you identified in Step 1. It also determines if you have considered how well that practice meets the needs of the community. Note: For additional questions to consider your readiness for Step 2, review the Fit and Usability sections of [NIRN's Hexagon Tool](#).

- Have you worked with community members/stakeholders to identify and review practices in Innovation Station that might be relevant to the challenge/need you would like to address?
- Have you worked with community members/stakeholders to explore how well these Innovation Station practices respond to your community's context/needs?
- Based on the first two criteria in this step and with input from community members/stakeholders, have you selected an Innovation Station practice you would like to implement to address the need identified in Step 1?
- Have you identified the core components of the Innovation Station practice you have selected?
 - **Note:** Core components are those essential practice elements which are observable and measurable. *Example: The core components of this program included virtual training by a nurse*

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educator, provision of a referral sheet tailored to the local area for positive screened women, and follow-up with practices by our program manager.

- Have you determined what changes you might need to make to the core components of the Innovation Station practice based on your community's context?

Step 3: Assessing Readiness for the Capacity Building Track

This set of questions assesses if you have the resources and capacity needed to replicate the Innovation Station practice you selected. Note: For additional questions to consider your readiness for Step 3, review the Supports and Capacity sections of [NIRN's Hexagon Tool](#).

- Have you identified what resources you will need to replicate this practice?
 - Do you have all or most of the resources you identified?
- Do you have a team (3-5 people) dedicated to supporting the replication of this practice?
- Do you have a plan for assessing your progress towards replicating this practice?
- Do you have a way to assess how involved community members/stakeholders are in replicating this practice?
- Have you identified what changes your organization might need to make to its trainings, processes, policies, or activities to replicate this practice successfully?

Step 4: Assessing Readiness for the Implementation Track

This set of questions assesses if you have the processes and systems in place to begin implementation of the Innovation Station practice you selected.

- Do you have a communication plan in place to inform community members/stakeholders of replication activities and sustain their support/buy-in?
- Do you have a process for identifying any barriers that occur and problem-solving solutions with community members/stakeholders?
- Do you have a data system in place for track, measure, and report on processes and outcomes of the Replication Project?

This assessment has been adapted from the National Implementation Research Network's (NIRN) Hexagon Tool and Stages of Implementation Analysis Checklist. NIRN is recognized as national expert in best practices and science of implementation, organization change, and system reinvention to improve outcomes across the spectrum of human services. For more information, visit <https://nirn.fpg.unc.edu/>.

For more information on this assessment or the Replication Projects, contact us at evidence@amchp.org.